



Panoply Food Vendor Guidelines 2020

Thank you for your interest in being a food vendor at Panoply 2020! Application information is provided below.

General Festival Information

The festival will be held April 24-26, 2020 in Big Spring International Park in downtown Huntsville, Alabama. The hours of the festival are:

Public Hours are:

- Friday, April 24 from 5:00 p.m. – 9:00 p.m.
- Saturday, April 25 from 10:00 a.m. – 9:00 p.m.
- Sunday, April 26 from 11:00 a.m. – 6:00 p.m.

Food Vendor Fees

\$1,500 for food vendors requiring power hookup

\$750 for food vendors that do not require power or water hookup

Panoply Food Vendor Timeline

- January 10, 2020 – Application Deadline. (Late submissions will not be considered)
- February 2020 – Accept/waitlist letters will be emailed in February
- March 13, 2020 – Payments and contracts are due. Vendors who do not pay or turn in paperwork by the deadline are subject to being replaced.

Other Information

- Food vendors must be open and present during festival hours
- If accepted, food vendors will be required a copy of current Certificate of Insurance with \$1,000,000 per occurrence limits of coverage. **Arts Huntsville and Panoply must be listed as an additional insured on the policy**

- If accepted, local vendors must submit copies of current City of Huntsville and State of Alabama business licenses. **Please note:** Vendors from outside of Madison County and Alabama need to obtain applicable licenses, but Vendors will be responsible for all license fees.
- Vendors must comply with all Madison County Health Department regulations for preparation, delivery to site and serving of foods.
- **Fire Prevention:** Food Vendors must abide by current State of Alabama fire prevention guidelines. Be aware that these laws and regulations are amended on a frequent basis and the vendors must abide by the laws and regulations that are in effect at the time of Panoply. Not abiding by these guidelines may result in being shut down by the fire inspector. For further information contact the Bureau of Fire Prevention at (256) 427-5150.
- Panoply is not able to provide power to vendor's storage/supply truck. Vendors are responsible for making other arrangements
- **Due to existing partnerships we are not seeking vendors in the following areas:**
 - **Lemonade stands**
 - **Shaved Ice**